



Employment Consultant – Geraldton

Fixed term – Part time or Full Time

Are you good with people and do you want change someone's life?

We are looking for an Employment Consultant to provide person-centered support to people with injury, illness, or disability to find, secure, and keep jobs.

New to Employment Services?

Though we appreciate people who have some experience in Disability Employment Services or JobActive, what we look for most is attitude, teamwork, and a willingness to learn. Our team come from all walks of life, in fact 30% have or have had an injury, illness or disability. If you've read this far, we'd love to hear from you.

We provide you with full training and support to get up and running and know that once you experience the joy of finding someone a life-changing job, you'll keep coming back for more.

What does the role involve?

- Helping clients recognise and nurture their skills and abilities.
- Building client job readiness including resume building, work experience, training and referring into other potential support services.
- Using your energy and drive to find businesses in your community with job vacancies and introduce them to candidates ready to work for them.
- Adhering to compliance and administrative guidelines.

Who is Forrest Personnel?

For over 30 years we have been strengthening WA communities.

We provide people with injury, illness, or disability the opportunity to work and enjoy its life changing benefits.

We strengthen local businesses by making sure they benefit from passionate, skilled, and valuable employees through diverse and inclusive employment. We provide free recruitment services, access to funding for business and provide on the job support, wherever and whenever it's needed for as long as it's needed.



What can Forrest Personnel offer you?

We are focussed on continuous improvement of our people as well as our processes.

If you have a passion for service excellence, you'll be rewarded with:

- Competitive salary and fixed term contract until June 2023.
- Generous salary-packaging benefits (up to \$15,900).
- Flexibility - full-time, part-time- we are happy to explore a variety of options to suit the right candidate.
- Learning and development opportunities.
- access to an Employee Assistance Program which offers free confidential counselling for you and your family.
- discounted health insurance through our selected provider.

All candidates must possess, or be able to obtain, a Working with Children Check, Driver's Licence and National Police Clearance prior to commencement.

Forrest Personnel is an Equal Opportunity Employer, with a strong commitment to diversity in the workplace. We encourage applications from individuals with a disability, health condition or injury, as well as those with culturally diverse backgrounds.

Interested? Go ahead and apply now!

Please submit the following:

1. A cover letter telling us what skills and experience you'd bring and why you'd be great at this role.
2. An up-to-date resume.

Applications close 5pm Tuesday 10th August 2021.

FP reserves the right to withdraw this advertisement prior to the stated closing date.

Only applicants successful in progressing to the next stage will be contacted.